

**Russell Independent School District  
STUDENT CHECKOUT AGREEMENT**

While the primary purpose of the Russell Independent School District's technology equipment is for use on site during the instructional day, we are extending its use to include that of Non-Traditional Instruction.

1. All users must agree to abide by the district "Acceptable Use Policy/Agreement" and other appropriate policies the district has put into place.
  
2. Persons to whom Technology Devices are assigned shall be the sole user of the technology.
  
3. Any additional damages, theft, misplacement or concerns regarding district technology, please contact the Technology Department via email: [greta.casto@russellind.kyschools.us](mailto:greta.casto@russellind.kyschools.us) or 606-836-2090.
  
4. All Technology Devices remain the property of Russell Independent Schools. District Technology must be returned to school in the same condition as checkout when requested or upon withdrawal from the district.
  
5. All users understand that they are responsible for the cost of repair or replacement of damaged, stolen, or lost devices owned by the district. Total replacement will be a minimum of \$150.00.
  
6. I understand that no web-filtering system is in place and the parent/guardian is responsible for providing appropriate supervision while the Internet is being accessed away from school.

**By signing below you are agreeing to the terms outlined in this agreement.**

Parent Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student Name: \_\_\_\_\_

Student Signature: \_\_\_\_\_

**Portable Technology Devices** Serial Number: \_\_\_\_\_