

Phase Two: District Safety Report_2018-2019

Phase Two: District Safety Report

Russell Independent

Michael Horne
409 Belfont Street
Russell, Kentucky, 41169
United States of America

Last Modified: 10/29/2018

Status: Locked

TABLE OF CONTENTS

District School Safety Report	3
Questions Related to the Adoption and Implementation of the Emergency Plan.....	4
ATTACHMENT SUMMARY.....	7

Phase Two: District Safety Report

District School Safety Report

Pursuant to KRS 158.162, the local board of education shall require the school council or, if none exists, the principal in each school to adopt an emergency plan that must be utilized in case of fire, severe weather, earthquake, or a building lockdown and that: establishes evacuation routes; identifies the best available severe weather zones; develops earthquake protocols for students; and, develops and adheres to practices controlling access to the school building. The emergency plan shall be annually reviewed by the council, principal, and first responders and revised as needed.

In addition to the emergency plan requirements in KRS 158.162, KRS 158.164 requires the local board of education to direct the school council or, if none exists, the principal in each school to establish procedures to perform a building lockdown and to invite local law enforcement to assist in establishing lockdown procedures.

KRS 158.162 also requires the emergency plan be discussed with all school staff prior to the first instructional day of the school year and provided, along with a diagram of the facility, to appropriate first responders. Further, the principal in each school shall conduct, at a minimum, the following emergency response drills within the first 30 instructional days of the school year and again during the month of January: one severe weather drill, one earthquake drill, and one lockdown drill. In addition to the drills required in KRS 158.162, 922 KAR 2:120 applies to boards of education and requires fire drills be conducted monthly during hours of operation and be appropriately documented.

Finally, pursuant to KRS 158.162, local Superintendents must submit verification to the Kentucky Department of Education that all schools are in compliance by November 1 each year. This diagnostic is the means by which this reporting requirement is fulfilled.

Questions Related to the Adoption and Implementation of the Emergency Plan

1. Has the local board adopted a policy requiring the school council or, if none exists, the principal in each school to adopt and implement an emergency plan as required by KRS 158.162?

Please reference the appropriate board policy number(s) and/or title(s) below.

Please note that the local board is also required, pursuant to KRS 158.164, to direct the school council or, if none exists, the principal in each school to establish lockdown procedures; however, you are not being asked to certify that here.

Yes. Board Policy 5:4 is attached.

ATTACHMENTS

Please be sure to upload the files in the Attachments section at the end of the diagnostic.

2. Has each school council or, where applicable, the principal adopted an emergency plan in accordance with local board policy and in compliance with the specifications in KRS 158.162(3)?

If all schools in the district have NOT met the requirement, respond "no" and please explain further below.

Please note that the school council or, where applicable, the principal in each school is also required, pursuant to KRS 158.164, to establish, in consultation with local law enforcement, lockdown procedures; however, you are not being asked to certify that here.

Yes. All schools have adopted the District Emergency Plan.

ATTACHMENTS

Please be sure to upload the files in the Attachments section at the end of the diagnostic.

3. Has each school provided local first responders with a copy of the school's emergency plan along with a diagram of the school as required by KRS 158.162(2)(b)?

If all schools in the district have NOT met the requirement, respond "no" and please explain further below.

Yes. Local First Responders were invited to and were present at the adoption of the EMP's for each of our schools.

ATTACHMENTS

Please be sure to upload the files in the Attachments section at the end of the diagnostic.

4. Has each school posted primary and secondary evacuation routes in each room by any doorway used for evacuation as required by KRS 158.162(3)(a)?

If all schools in the district have NOT met the requirement, respond "no" and please explain further below.

Yes. Evacuation routes are attached

ATTACHMENTS

Please be sure to upload the files in the Attachments section at the end of the diagnostic.

5. Has each school posted the location of severe weather safe zones in each room as required by KRS 158.162(3)(b)?

If all schools in the district have NOT met the requirement, respond "no" and please explain further below.

Yes. Severe weather safe zones are displayed in each room in the district

ATTACHMENTS

Please be sure to upload the files in the Attachments section at the end of the diagnostic.

6. Was each school's emergency plan reviewed at the end of the prior school year by the school council, principal, and first responders and revised as needed as required by KRS 158.162(2)(c)?

Please provide the most recent date of review/revision of the emergency plan for each school in the district below. If all schools in the district did NOT meet the requirement, respond "no" and please explain further below.

Yes. All emergency plans were reviewed and revised, as required, on the following date(s). (RHS 2/7/18) (RMIS 2/22/18) (RMS 1/22/18) (RPS 1/23/18)

ATTACHMENTS

Please be sure to upload the files in the Attachments section at the end of the diagnostic.

7. Did each principal discuss the emergency plan with **all** school staff prior to the first instructional day of the current school year and appropriately document the time and date of such discussion as required by KRS 158.162(2)(d)?

Please provide the date each school in the district completed this discussion below. If all schools in the district have NOT met the requirement, respond "no" and please explain further below.

Yes. All staff from each school participated in a review of the district/school Emergency Management Plan on Opening Day. August 14, 2018

ATTACHMENTS

Please be sure to upload the files in the Attachments section at the end of the diagnostic.

8. During the first 30 instructional days of the current school year, did the principal in each school within the district conduct at least one severe weather drill, one earthquake drill, and one lockdown drill as required by KRS 158.162(4)?

If all schools in the district did NOT meet the requirement, respond "no" and please explain further below.

Please note that 922 KAR 2:120 also applies to boards of education and requires fire drills be conducted monthly during hours of operation and be appropriately documented; however, you are not being asked to certify that here.

,Yes. all drills have been conducted as required.

ATTACHMENTS

Please be sure to upload the files in the Attachments section at the end of the diagnostic.

9. During the month of January during the prior school year, did the principal in each school within the district conduct at least one severe weather drill, one earthquake drill, and one lockdown drill as required by KRS 158.162(4)?

If all schools in the district did NOT meet the requirement, respond "no" and please explain further below.











Please note that 922 KAR 2:120 also applies to boards of education and requires fire drills be conducted monthly during hours of operation and be appropriately documented; however, you are not being asked to certify that here.

Yes. The drills were conducted on the following date(s). (RPS 2/2/18) (RMIS 2/6/18) (RMS 1/26/18) (RHS 1/30/18)

ATTACHMENTS

Please be sure to upload the files in the Attachments section at the end of the diagnostic.

ATTACHMENT SUMMARY

Attachment Name	Description	Item(s)
 Board Safety Policy	Board Safety Policy	1
 District EMP	District Emergency Management Plan	2, 6
 RHS Disaster Drills	RHS Disaster Drills	8
 RHS Evacuation Routes	RHS Evacuation Routes	4
 RMIS Disaster Drill	RMIS Disaster Drill	8
 RMIS Exit Plan	RMIS Exit Plan	4
 RMS Disaster Drills	RMS Disaster Drills	8
 RMS Exit Plan	RMS Exit Plan	4
 RPS Disaster Drills	RPS Disaster Drills	8
 RPS Exit Plan	RPS Exit Plan	4