

**Russell Preschool Community**  
*Where Tradition Begins*



**Preschool Reopen Plan**

**Updated**

**September 2020**

Russell Preschool Community and the Russell Independent School District Administrative Team have been working on a reopening plan that would allow our students to return to face to face instruction as soon as it is deemed safe to do so. It has been challenging due to the unpredictable nature of COVID-19. Our first priority is the safety of our students, their families, and our employees. Our preference is to return to preschool under a traditional model, with our students in the classroom following the same schedule we have had for the last several years. However, with the current restrictions, state published guidelines, emergency regulations, and the anticipation of continued health restrictions; it is not possible to continue as we have in the past. We will continue to offer two models of instruction for our families. As a community we need to be flexible as we monitor COVID-19 in our area. Plans are fluid and we may need to make adjustments to our plans throughout the school year.

**Learning Environment Options:**  
**Families will choose one of the following options:**

**All preschool students will be able to return to face to face instruction on October 19, 2020.**

**Option 1: Modified Traditional Model**

We believe preschool students learn best through play and interactions with peers and adults. This is best accomplished by having students in the classroom. We will no longer offer a weekly rotating schedule of face to face instruction and virtual instruction. All students will attend in the classroom, face to face. We will practice enhanced safety precautions such as temperature checks upon arrival, frequent handwashing and hand sanitizer use, increased frequency of cleaning of high touch areas (door knobs, classroom materials, tables, etc.), and the removal of some materials from the classroom (sand/water table, cloth dolls, dress up clothes, etc.). Visitors to the school are limited. There will be no assemblies or field trips. Sign in and sign out are contactless and will be completed using the Brightwheel app. We will not be offering bus transportation for preschool students this year. We are still limited in the number of students that can be in a classroom at one time and students must be socially distanced.

Based on enrollment, students that attend the state funded preschool program (families do not pay tuition), will attend face to face instruction two days per week, for the full day. Students will

be assigned to a M/T schedule or a W/TH schedule. There will NOT be virtual instruction for the days not face to face.

	Monday	Tuesday	Wednesday	Thursday	Friday
Week 1 Oct 19-Oct 23	Group 1 Face to Face	Group 1 Face to Face	Group 2 Face to Face	Group 2 Face to Face	No classes
Week 2 Oct 26-Oct 30	Group 1 Face to Face	Group 1 Face to Face	Group 2 Face to Face	Group 2 Face to Face	No classes
Week 3 Nov 2-Nov 6	Group 1 Face to Face	No School Election Day	Group 2 Face to Face	Group 2 Face to Face	No classes

Based on enrollment, students that attend the tuition program (families pay tuition) will be able to attend a full day for four days per week (M-Th).

### **Option 2: Virtual Learning**

This plan is a virtual learning only option with students remaining at home. Students will receive instruction in a variety of ways online, Monday through Thursday. Teachers will post lessons and activities to be completed using the SeeSaw platform. Students will complete and submit assignments to their teacher electronically. Meals will not be provided. Students are not required to log in at specific times but will complete activities at their own pace.

### **Transportation**

Bus transportation will not be provided for preschool students this year.

### **Drop Off**

Due to social distancing guidelines drop off times must be staggered. Students must have a temperature check prior to entering the building. Temperature checks will be documented daily. A Preschool staff member will take the child's temperature and document it. If found fever free (temp below 100.4 F), students will be signed in. We must limit the number of people in the building so staff members will take children to the classroom. Drop off for preschoolers will take place from 8:20-8:40 in the bus circle.

### **Pick Up**

Pick up times must also be staggered. Preschool will dismiss at 2:45 and all students must be picked up by 3:00. Preschool staff will escort students to families in the pick up line.

### **Tuition**

Families that are not eligible for the state funded preschool program (free tuition) may utilize our tuition based program. Enrollment in the tuition based program is first come first served. Families in the tuition program have the option to attend on a modified traditional model or a virtual learning model. Students in the tuition program that choose the modified traditional model will attend M-Th instead of 2 days a week based on enrollment. There is an annual registration fee of \$25. Tuition for face to face instruction is \$84 per week plus the cost of meals. Tuition for virtual instruction is \$20 per week. Payment will be made using the

Brightwheel app. Families pay for the days that school is in session not for the days of attendance.

### **Home visits**

Home visits are a requirement for preschool students, in regulation. This requirement has been waived for the 2020-2021 school year.

### **Developmental Screenings**

Developmental screenings are a requirement for all preschool students, in regulation. Screenings will be scheduled and completed using social distancing guidelines.

### **Exceptional Learners**

If your child has an Individual Education Plan (IEP), your child's Case Manager will be in contact with you to address individual concerns.

### **Intermittent Closings**

It is possible that Russell Preschool Community will be required to close for a short time throughout the year based on guidance from the local health department. During intermittent closures, student instruction may be conducted virtually, using the SeeSaw platform.

### **Safety Precautions**

Our first priority is the safety of our students, their families, and our staff members. We will follow to the best of our ability Healthy at School safety expectations released by the Kentucky Department of Education (KDE) in conjunction with the Kentucky Department of Public Health, Greenup County Health Department, and the Governor's office.

- Staff and visitors will wear a mask, except for those with a medical exemption.
- Staff and students will have a temperature scan prior to entering the building. Any student or staff member with a temperature of 100.4 degrees F will not be able to enter the building.
- Any staff or student presenting with a temperature of 100.4 degrees F or above during the day will be isolated and the District Health Coordinator contacted.
- Students will report to their designated area upon entry to the building.
- All staff and students will wash their hands or use hand sanitizer upon entry to the classroom.
- Assigned seating will occur in the classroom.
- Teachers, staff, and students will remain together to limit movement in the building.
- All staff will wear PPE.
- Non-essential visitors will be limited.
- There will be increased cleaning and sanitizing of buildings and school property.
- A playground schedule will be utilized. Playgrounds are subject to close.
- Students will wash their hands or use hand sanitizer prior to using the playground.
- School nurse(s) will have procedures in place to deal with students that exhibit COVID 19 symptoms in an area separate from the nurses office and away from other students.

**Masks**

Our Board of Education has requested that all students in the building wear a mask unless medically exempt. Preschool students will not wear a mask while eating, drinking, or during rest time.

**What if I choose an option, and then change my mind?**

We are requesting that families remain with the initial option they have chosen for two weeks. If after two weeks you feel that option is not working for your family, you may change options. After the initial choice families must remain with their chosen option for a nine week period.

If you have any questions, contact Mrs. Staton, Preschool Coordinator, at [kim.staton@russellind.kyschools.us](mailto:kim.staton@russellind.kyschools.us) or 606-836-0007. Visit our website and follow our social media for up to date and accurate information. Thank you for your patience and understanding as we work together to provide the best education possible for Russell Preschool Community families while also protecting our students, families, and employees.

Follow our social media pages: Facebook: Russell Preschool Community; Twitter: RussellPreK